

State of Maryland 

BANK VS. CASH BALANCE DISCREPANCY

A bank vs. cash balance discrepancy is when the bank balance entered by the committees does not match the ending cash balance recording generated by MDCRIS.

Bank Balance: This is a manual field within MDCRIS, recorded by the committee, and should reflect the ending bank balance as of the transaction ending date for the reporting period. See Page #1, Part 2 of the campaign finance report:

Part 2

Electoral

Bank Account Name	Bank Account Number	Bank Account Balance*
PNC Bank	[REDACTED]	\$4,038.98
Paypal	[REDACTED] 6312	\$0.00
*As of the report transaction ending date. Total		\$4,038.98

Cash Balance: This is a system calculated field within MDCRIS capturing the prior reported balance, the sum of all contributions and expenditures, and the ending balance for the reporting period. See Page #2, Part 4 of the campaign finance report:

Part 4

Prior Balance	(\$3,064.94)	Report calculated cash balance from Part 4 of your prior report.
	+	
Total Receipts	\$3,507.03	Total of Part 3 Receipts
	-	
Total Expenditures	\$442.09	Total of Part 3 Expenditures
	=	
Cash Balance	\$0.00	This is your report calculated cash balance. Carry forward this balance to your next report.

In the examples above, the bank balance and cash balance do not match. Therefore, the committee has a “bank vs. cash balance discrepancy.” Below are some resources on how to locate the variance.

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From MDCRIS website (<https://campaignfinance.maryland.gov/>) select “Tool for Bank Balance & Cash on Hand Differences” link. This worksheet can be used to compare transactions recorded in MDCRIS to the campaign’s bank statements.



The following additional resources can be found at:

https://elections.maryland.gov/campaign_finance/index.html

- MDCRIS Overview Video
- MDCRIS User Manual
- Audit Deficiency Video